

BRUSHFORD PARISH HALL COMMITTEE

Minutes of the post-AGM meeting held on

Thursday 24 November 2016 at 7.00 pm

IN THE CARNARVON ROOM

1	<p>Election of the Officers:</p> <p>The following committee members were proposed and duly elected</p> <ul style="list-style-type: none"> • Chairman – Des Belam • Vice Chairman – Malcolm Godfrey • Secretary – Nicky Harland • Treasurer – Sarah Blackburn 	
2	<p>Apologies: Nicky Harland</p> <p>Present: Des Belam, Ann Robins, Malcolm Godfrey, Caroline Godfrey, Ceri Keene, Sarah Blackburn, Jo Clarke and Barbara Wilson. Clive Knight representing Parish Council.</p>	
3	<p>Conflict of Interest: None</p>	
4	<p>Treasurers Report: Presented by Sarah Blackburn Committee approved expenditure on main hall lights and re-surfacing the main hall floor.</p> <ul style="list-style-type: none"> • 100 Club – to be completed by 31st December. • Fish and Chips- to commence 1st December. • Hire fees owed. • Xmas Trees, volunteer needed to put up outside trees, Barbara to ask Joseph Blackburn. • Piano Wheels, it has been suggested not to put standard piano wheels on due to them marking the wooden floor. Ceri to contact another expert. 	
5	<p>1. Marketing opportunities and developing business.</p> <p style="padding-left: 40px;">a. Jazz Bars to be run by rotary ,January 21st and March 25th on the whole Rotary pleased with their first Jazz night.</p>	
6	<p>1. Fund Raising-</p> <p style="padding-left: 40px;">a. Bar Sub-committee report</p> <p style="padding-left: 40px;">b. Perfect Curves event went well although numbers could have been higher, may hold another event.</p> <p style="padding-left: 40px;">c. Six nations rugby, opening matches and final to be televised with bar.</p>	MG
7	<p>2. Maintenance.</p>	

	<ul style="list-style-type: none"> a. Lighting, concern that the new lights will be fitted with a fan and may be noisy. Other light that was fitted to be brought back by Hobbs as it was not fit for purpose. However, it was decided to go ahead with the fitting of the new lights as they will be more economical to run. Malcolm to action b. Rota for Committee Responsibilities. Suggested that a rota be drawn up for all committee members to take responsibility for some aspects of running the hall i.e maintenance , cleaning etc. All agreed. c. Outstanding maintenance, covered by above. d. Kitchen finishing's, flooring, painting of a couple of walls, tiles behind cooker. BUNT e. Cleaning, House dusters contract cleaners very pleased with. 	<p>MG</p> <p>BUNT</p> <p>BUNT</p>
8	<p>Any Other Business None</p> <p>Date of Next meeting Thursday 26th January 2017. 18:00</p>	