

## BRUSHFORD PARISH HALL COMMITTEE

Minutes of the AGM meeting held on

Thursday, 25 January 2018 at 6 pm

IN THE CARNARVON ROOM

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| 1 | <p><b>Apologies:</b> Sandra Madden and Linda London</p> <p><b>Present:</b> Des Belam, Sarah Blackburn, Jo Clarke, Caroline Godfrey, Malcolm Godfrey, Nicola Harland, Ceri Keene, Ann Robins and Barbara Wilson</p> <p>4 Members of Public attended.</p>  |    |
| 2 | <p><b>Declaration(s) of Interest:</b> None.</p>  |    |
| 3 | <p><b>Minutes of the last meeting:</b></p> <p>Minutes agreed and signed by Chairman: DB</p>  |    |
| 4 | <p><b>Matters Arising:</b></p> <p>None</p>   |    |
| 5 | <p><b>Trustees' Annual Report and Accounts Presented to the Public</b></p> <p><b>Annual Report</b></p> <p>Main achievement was the successful accreditation of Hallmark 1, 2 and 3 for Brushford Parish Hall.</p> <p><b>Accounts Report</b></p> <p>Investment and Reserve Policy on website. SB clarified the bank balance to a member of the public. SB drew attention to the proposed changes to the governance of the Hall to a Charitable Incorporated Organisation (CIO). A member of the public asked for the expected timetable – estimated end of this financial year.</p> <p>The public agreed to receive the Trustees' Annual Report and Accounts.</p> |    |
| 6 | <p><b>Election of Committee Members</b></p> <p>Prospective committee members to be emailed with Welcome Pack.</p>  | NH |
| 7 | <p><b>Any Other Business</b></p> <p>Kitchen broom.</p>   |    |