

Registered Charity Number 205542

**BRUSHFORD PARISH HALL
REPORT AND FINANCIAL STATEMENTS
30 SEPTEMBER 2014**

**BRUSHFORD PARISH HALL
TRUSTEES AND PROFESSIONAL ADVISERS
YEAR ENDED 30 SEPTEMBER 2014**

TRUSTEES

Joan Barnes
Des Belam (Chairman)
Sarah Blackburn (Treasurer)
Jane Erith (Secretary) (Trustee from November 2013)
Walford Gillison
Steve Hall (resigned April 2014)
Ceri Keene
Ann Robins
Barbara Wilson

Committee Members

Caroline Godfrey
Malcolm Godfrey

BANKERS

Unity Trust Bank plc
Nine Brindleyplace
Birmingham
B1 2HB

CCLA Investment Managers Limited
Cheapside
London
EC2V6DZ

The Trustees held five committee meetings during the year. There is an Annual General Meeting held every year.

Trustees are appointed at the AGM or can be co-opted by the existing committee during the year.

BRUSHFORD PARISH HALL
INDEPENDENT EXAMINER'S REPORT
YEAR ENDED 30 SEPTEMBER 2014

I report on the financial statements which are set out on pages 4 to 7

Respective responsibilities of trustees and examiner

The charity's trustees consider that an audit is not required for the year (under section 144(2) of the Charities Act 2011) and that an independent examination is needed. It is my responsibility to examine the accounts (under section 145 of the Act); to follow procedures laid down in the General Directions given by the Charity Commission (under section 145(5) of the Act); and to state whether particular matters have come to my attention.

Basis of opinion

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

(i) which gives me reasonable cause to believe that, in any material respect, the requirements:

* to keep accounting records in accordance with Section 41 of the Act
and

* to prepare accounts which accord with the accounting records and to
comply with the accounting requirements of the Act

have not been met; or

(ii) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Pren Ceirios
66 Pwllmelin Road
Cardiff CF5 2NH

Melva J Corcoran
CUNNINGHAM WISHART
Chartered Accountants
30th November 2014

**BRUSHFORD PARISH HALL
TRUSTEES' REPORT
YEAR ENDED 30 SEPTEMBER 2014**

TRUSTEES' REPORT

The Trustees present their annual report and the unaudited financial statements of the year ended 30 September 2014.

REVIEW OF THE YEAR

The objectives of the Charity are to provide recreational facilities for the parish of Brushford.

This has been a successful year of consolidation and challenge after the enthusiastic welcome from the community last year for new activities including the regular monthly Pop Up Bar plus additional social events and Sunday Table Top sales. The Last Night of the Proms with a live broadcast from the Royal Albert Hall again attracted a sell-out audience. Brushford's first independent market was held in June and was successful despite torrential rain all day. The www.brushfordparishhall.com website and messages on Facebook have been used to advertise events and keep people informed.

Funds raised from events were broadly in line with the previous year but costs have risen by 17%. The 100 Club made a good contribution but membership has fallen in its second year. Hiring fees were £9,283, a healthy increase reflecting greater use of the Hall for exercise and entertainment. However, despite efforts to contain the costs of heating, lighting and insurance, running costs rose by more than 15%, a reflection of rising prices as well as greater use of the Hall.

The Hall is overall in good condition although there are some repairs and improvements which could be made provided there are sufficient funds. The Trustees hold reserves in order to pay for essential repairs and contingencies not covered by insurance. Reserves can also be used to replace or improve the facilities for the benefit of the people of Brushford and surrounding area.

In 2013-14 the Trustees decided to use some of the funds raised last year to replace the flooring in the entrance areas which had become difficult to keep clean; and to refurbish the Kitchen in order to make the Hall more attractive to hirers wanting to cater to a large number of people. We applied for grants from the National Lottery and a local charitable Foundation and the latter generously donated funding for the kitchen and a contribution towards the extensive repairs now needed in the car park. Work on both of these projects is planned for completion early in 2015.

The Trustees keep the major risks that the Charity faces under review. The physical risks involved in running the Hall are those of any organisation dealing with the general public. The Trustees insist on the proper use of the Hall and facilities by working within the guidelines set down by the Community Council for Somerset and under the terms of a full Premises Licence.

This report for the year ended 30 September 2014 was approved by the Trustees on 4th November 2014.

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Chairman / Trustee

.....
Treasurer / Trustee

BRUSHFORD PARISH HALL
YEAR ENDED 30 SEPTEMBER 2014

PROFIT AND LOSS ACCOUNT

	Notes	2014	2014	2013	2013
		£	£	£	£
Receipts					
Fundraising Events	2	10,194		10,291	
Less cost of events		5,765		4,924	
Surplus(deficit)on fundraising			4,429		5,367
100 Club	2	1,030		1,513	
Less cost of 100 Club		551		790	
Surplus (deficit) on 100 Club			479		723
Total from fundraising operations			4,908		6,090
Hire of hall		9,201		6,060	
Hire of equipment		82		512	
Interest		27		39	
Donations	3	10,024		212	
Other income		150		179	
			19,484		7,002
Total Income			24,392		13,092
Payments					
Building expenses and fees		6,535		5,701	
Manager and Cleaning		3,212		2,741	
Admin inc marketing		197		429	
Depreciation charges		951		311	
			10,895		9,183
Surplus (Deficit) for the year			13,497		3,909
Cash Balances at 1 October			10,508		5,878
Cash Balances at 30 September			18,076		10,508

The notes on pages 6 and 7 form part of these accounts.

**BRUSHFORD PARISH HALL
BALANCE SHEET
AS AT 30 SEPTEMBER 2014**

	Notes	2014	2014	2013	2013
Fixed Assets	4		258,123		251,982
Stock		369		315	
Debtors & prepayments	5	434		-	
Cash and Bank		<u>18,076</u>		<u>10,508</u>	
		18,879		10,823	
Sundry creditors	6	<u>(1,171)</u>		<u>(470)</u>	
			<u>17,708</u>		<u>10,352</u>
Net Assets			<u>275,831</u>		<u>262,334</u>
Funds brought forward			262,334		258,425
Surplus (deficit) for year			13,497		3,909
Funds carried forward			<u>275,831</u>		<u>262,334</u>

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Chairman / Trustee

The notes on pages 6 and 7 form part of these accounts.

**BRUSHFORD PARISH HALL
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 30 SEPTEMBER 2014**

1. ACCOUNTING POLICIES

a) Basis of accounting

The financial statements have been prepared under the historical cost convention.

b) Tangible fixed assets

The original cost of the Brushford Parish Hall has not been depreciated as the Trustees do not believe its residual value to be significantly lower than its cost.

Other tangible fixed assets are stated at cost, net of depreciation and any provision for impairment. Depreciation is provided on a reducing balance over the estimated lives of the assets.

Fixtures, fittings and furniture	5% per annum
Kitchen	10% per annum
Stage Equipment	5% per annum

c) Bar Stock

Stock is held at historical cost on a first in first out basis

d) Fund accounting

All funds are unrestricted funds, available for use at the discretion of the Trustees in support of the general objectives of the charity.

2. FUNDRAISING OPERATIONS

	Income	Costs	Surplus
	£	£	£
Pop Up Bars and related events	8,859	5,563	3,296
Table Top Sales	1,335	202	1,133
Total events	10,194	5,765	4,429
100 Club	1,030	551	479
Total Fundraising Operations	11,224	5,912	4,908

3. DONATIONS

During the year an anonymous donor gave the Trustees a grant of £10,000. This was requested for the refurbishment of the Kitchen and improvements to the Car Park. However, the funds are not restricted and may be spent at the discretion of the Trustees for the maintenance and improvement of community facilities at the Hall as needed.

BRUSHFORD PARISH HALL
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
YEAR ENDED 30 SEPTEMBER 2014

4. FIXED ASSETS

	Freehold Land and Buildings £	Fixtures, fittings and furniture £	Kitchen £	Stage Equipment £	Total £
Cost/ Net Book Value brought forward					
At 1 October 2013	246,070	3,935	0	1,977	251,982
Additions at cost					
	-	1,080	6,012	-	7,092
	246,070	5,015	6,012	1,977	259,074
Depreciation					
Charge for the year	-	251	601	99	951
Cost/ Net book value carried forward					
At 30 September 2014	246,070	4,764	5,411	1,878	258,123

5. DEBTORS AND PREPAYMENTS

	2014 £	2013 £
Hall hires	434	-

6. CREDITORS: amounts falling due within one year

	£	£
Trade creditors	725	-
Management fees accrued	221	157
100 Club prizes accrued to match income	225	313
	1,171	470

7. TRUSTEES

The Trustees of the Hall have not been remunerated for their services and there have been no related party transactions.