

Registered Charity Number 205542

**BRUSHFORD PARISH HALL
REPORT AND FINANCIAL STATEMENTS
30 SEPTEMBER 2015**

**BRUSHFORD PARISH HALL
TRUSTEES AND PROFESSIONAL ADVISERS
YEAR ENDED 30 SEPTEMBER 2015**

TRUSTEES

Joan Barnes
Des Belam (Chairman)
Sarah Blackburn (Treasurer)
Jane Erith (Secretary)
Walford Gillison
Malcolm Godfrey (Vice Chairman) (Trustee from November 2014)
Ceri Keene
Ann Robins
Barbara Wilson

Committee Members

Jo Clarke
Caroline Godfrey

BANKERS

Unity Trust Bank plc
Nine Brindleyplace
Birmingham
B1 2HB

CCLA Investment Managers Limited
Cheapside
London
EC2V6DZ

The Trustees held six committee meetings during the year. There is an Annual General Meeting held every year.

Trustees are appointed at the AGM or can be co-opted by the existing committee during the year.

BRUSHFORD PARISH HALL
INDEPENDENT EXAMINER'S REPORT
YEAR ENDED 30 SEPTEMBER 2015

I report on the financial statements which are set out on pages 3 to 7

Respective responsibilities of trustees and examiner

The charity's trustees consider that an audit is not required for the year (under section 144(2) of the Charities Act 2011) and that an independent examination is needed. It is my responsibility to examine the accounts (under section 145 of the Act); to follow procedures laid down in the General Directions given by the Charity Commission (under section 145(5) of the Act); and to state whether particular matters have come to my attention.

Basis of opinion

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

(i) which gives me reasonable cause to believe that, in any material respect, the requirements:

* to keep accounting records in accordance with Section 41 of the Act
and

* to prepare accounts which accord with the accounting records and to
comply with the accounting requirements of the Act

have not been met; or

(ii) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Pren Ceirios
66 Pwllmelin Road
Cardiff CF5 2NH

Melva J Corcoran
CUNNINGHAM WISHART
Chartered Accountants
30th November 2015

**BRUSHFORD PARISH HALL
TRUSTEES' REPORT
YEAR ENDED 30 SEPTEMBER 2015**

TRUSTEES' REPORT

The Trustees present their annual report and the unaudited financial statements of the year ended 30 September 2015.

REVIEW OF THE YEAR

The objectives of the Charity are to provide recreational facilities for the parish of Brushford.

The Trustees and an energetic group of volunteers have maintained a steady income from the Pop Up Bar and other events, including live TV coverage of the World Cup Rugby. The highlight this year was the two night appearance of Eilish O'Carroll in her one woman show. We are very grateful to Tony Keene for making this possible. The www.brushfordparishhall.org website and messages on Facebook have been used very effectively to advertise events and keep people informed.

The 100 Club made a good contribution and membership has increased. A growing number of people have also made small but very useful donations either directly or while shopping on-line via www.easyfundraising.com. Thank you to everyone concerned. Funds raised from hiring the Hall and running events were slightly lower than the previous year but our cost control is improving: this meant the Trustees were able to spend more on improvements as well as rebuilding our reserves which are held in case of large or unexpected repair bills. We hosted three weddings and, sadly, a number of funerals, as well as parties, dances and an auction. A wide variety of sports clubs are regular hirers.

The new kitchen is now installed and operating. It includes two cookers, a warming cupboard, a commercial dishwasher and a plumbed in tea urn which can make 100 cups of tea or coffee just by pressing the tap. And all the plates and cutlery have been renewed. We are very grateful to local professionals Clive Thomas, Gavin Bidgood and Rob Brown for their generous work as well as the volunteers who managed the project and rolled their sleeves up when needed.

With the help of a Lottery grant we have also completed resurfacing the car park while inside Tony Keene has installed some low energy but highly effective stage lighting which is just calling for more theatrical performers to come and entertain us. We have funding from the Somerset Community Foundation as well as our own fundraising efforts: improvements planned for 2015-16 include a more secure and draft-proof front door, a hearing loop, and a projector of our own for televising sports and cultural events. Subject to funding we are also planning to improve the toilets and repaint the exterior woodwork – not glamorous but essential – and renew the signage.

Finally, a big thank you to Frances Takel who has stepped down from managing the Hall – though she still helps to keep it clean. We are reliant on the generosity of many who give their time to ensure the Hall is ready to use now and sustainable for many years to come.

The Trustees keep the major risks that the Charity faces under review. The physical risks involved in running the Hall are those of any organisation dealing with the general public. The Trustees insist on the proper use of the Hall and facilities by working within the guidelines set down by the Community Council for Somerset and under the terms of a full Premises Licence.

This report for the year ended 30 September 2015 was approved by the Trustees on 24th November 2015.

Des Belam
.....
Chairman / Trustee

Sarah Blackburn
.....
Treasurer / Trustee

BRUSHFORD PARISH HALL
YEAR ENDED 30 SEPTEMBER 2015

INCOME AND EXPENDITURE ACCOUNT

	Notes	2015 £	2015 £	2014 £	2014 £
Receipts					
Fundraising Events	2	9476		10,194	
Less cost of events		4456		5,765	
Surplus(deficit)on fundraising			5,020		4,429
100 Club	2	1,360		1,030	
Less cost of 100 Club		595		551	
Surplus (deficit) on 100 Club			765		479
Total from fundraising operations			5,785		4,908
Hire of hall and equipment		8,947		9,283	
Donations and Grants	3	7,386		10,024	
Interest		57		27	
Other income		100		150	
			16,490		19,484
Total Income			22,275		24,392
Payments					
Building expenses and fees		6,509		6,535	
Manager and Cleaning		1,900		3,212	
Admin inc marketing		136		197	
Depreciation charges		1,140		951	
			9,685		10,895
Surplus (Deficit) for the year			12,590		13,497
Cash Balances at 1 October			18,076		10,508
Cash Balances at 30 September			24,705		18,076
Of which: Unrestricted		22,478		18,076	
Restricted		2,227		0	
			24,705		18,076

The notes on pages 6 and 7 form part of these accounts.

**BRUSHFORD PARISH HALL
BALANCE SHEET
AS AT 30 SEPTEMBER 2015**

	Notes	2015	2015	2014	2014
Fixed Assets	4		263,944		257,811
Stock		581		369	
Debtors & prepayments	5	572		434	
Cash and Bank		<u>24,705</u>		<u>18,076</u>	
		25,858		18,879	
Sundry creditors	6	<u>(1,693)</u>		<u>(1,171)</u>	
			<u>24,165</u>		<u>17,708</u>
Net Assets			<u>288,109</u>		<u>275,519</u>
Funds brought forward			275,519		262,022
Surplus (deficit) for year			<u>12,590</u>		<u>13,497</u>
Funds carried forward			<u>288,109</u>		<u>275,519</u>

Des Belam

.....
Chairman / Trustee

The notes on pages 6 and 7 form part of these accounts.

BRUSHFORD PARISH HALL
NOTES TO THE FINANCIAL STATEMENTS
YEAR ENDED 30 SEPTEMBER 2015

1. ACCOUNTING POLICIES

a) Basis of accounting

The financial statements have been prepared under the historical cost convention.

b) Tangible fixed assets

The original cost of the Brushford Parish Hall has not been depreciated as the Trustees do not believe its residual value to be significantly lower than its cost. The cost of re-instating the Hall was professionally valued in January 2015 at £500,000 for insurance purposes.

Other tangible fixed assets are stated at cost, net of depreciation and any provision for impairment. Depreciation is provided on a reducing balance over the estimated lives of the assets.

Fixtures, fittings and furniture	5% per annum
Kitchen	10% per annum
Stage Equipment	5% per annum

c) Bar Stock

Stock is held at historical cost on a first in first out basis

d) Fund accounting

All funds are unrestricted funds, available for use at the discretion of the Trustees in support of the general objectives of the charity, except for £2,227 provided by the Somerset Community Foundation for the installation of a Hearing Loop.

2. FUNDRAISING OPERATIONS

	Income	Costs	Surplus
	£	£	£
Pop Up Bars and related events	8,859	5,563	3,296
Table Top Sales	1,335	202	1,133
Total events	10,194	5,765	4,429
100 Club	1,030	551	479
Total Fundraising Operations	11,224	5,912	4,908

3. DONATIONS

During the year the Big Lottery Fund gave the Trustees a grant of £4,990 to improve the surface of the car park. This grant has now been used. The Somerset Community Foundation gave the Trustees a grant of £2,227 for the installation of a Hearing Loop. This grant is held in a restricted fund pending the award of the contract and will be used in 2015-16.

BRUSHFORD PARISH HALL
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
YEAR ENDED 30 SEPTEMBER 2015

4. FIXED ASSETS

	Freehold Land and Buildings	Fixtures, fittings and furniture	New Kitchen	Stage Equipment	Total
Cost	£	£	£	£	£
As at 1 October 2014	246,069	5,015	6,012	1,977	259,073
Additions	4,372		870	2,031	7,273
Disposals		-300			-300
Adjustments		100		200	300
As at 30 September 2015	250,441	4,815	6,882	4,208	266,346
Depreciation					
As at 1 October 2014		355	601	306	1,262
Charge for the year		241	688	211	1,140
As at 30 September 2015	0	596	1,289	517	2,402
Net book value					
As at 1 October 2014	246,069	4,660	5,411	1,671	257,811
At 30 September 2015	250,441	4,524	5,593	3,699	263,944

5. DEBTORS AND PREPAYMENTS

	2015 £	2014 £
Hall hires	586	434

6. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2015 £	2014 £
Trade creditors	1,418	725
Management fees accrued	-	221
100 Club prizes accrued to match income	95	225
	1,513	1,171

7. TRUSTEES

The Trustees of the Hall have not been remunerated for their services and there have been no related party transactions.