

# BRUSHFORD PARISH HALL

Registered Charity No: 1176214

## **Fire Regulations**

The front entrance door to the hall must be kept Unlocked at all times while the premises are occupied.

Hirers must familiarise themselves with the location of all Fire Exits and Fire Fighting Equipment.

At the start of an event hirers must advise all occupants of the location of the Fire Exits and the Fire Drill to be observed in case of a Fire.

Fire Exits must be kept clear of any obstructions at all times.

### **In The Event of a Fire**

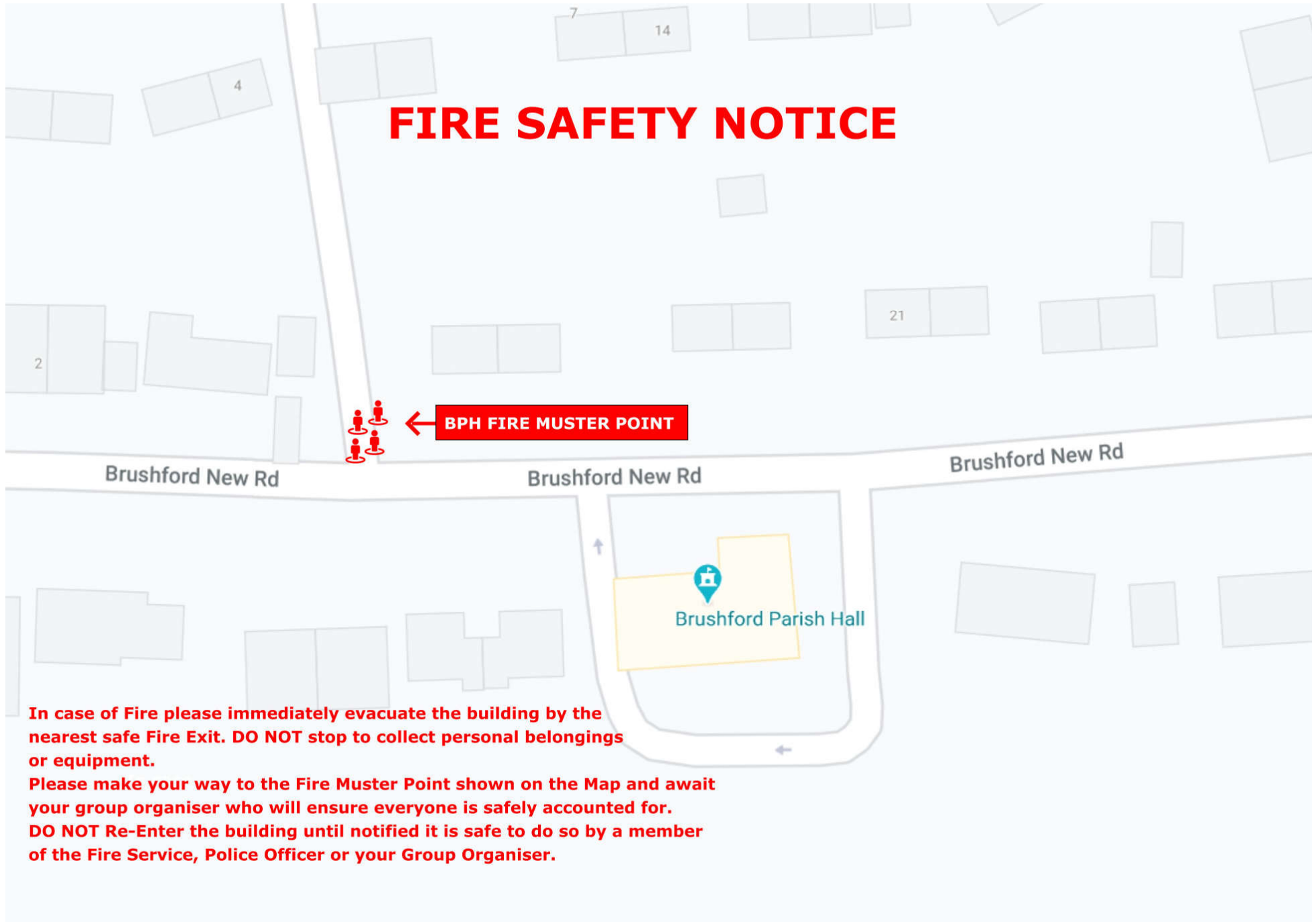
#### **Any Person Discovering a Fire**

- 1: Sound the Alarm
- 2: Telephone 999 and ask for the fire brigade. Answer all questions clearly.
- 3: Only if safe to do so, use the fire extinguishers to attack the fire.

#### **On Hearing the Fire Alarm**

- 1: Do not panic, leave the building by the nearest safe exit point.
- 2: If safe to do so, help others with mobility issues.
- 3: Do not stop to collect personal belongings.
- 4: Close all doors behind you to contain the fire.
- 5: Report to the Fire Assembly Point as shown on the map below.
- 6: Do not re-enter the building unless advised safe to do so by the Fire Service.

# FIRE SAFETY NOTICE



**In case of Fire please immediately evacuate the building by the nearest safe Fire Exit. DO NOT stop to collect personal belongings or equipment.**

**Please make your way to the Fire Muster Point shown on the Map and await your group organiser who will ensure everyone is safely accounted for. DO NOT Re-Enter the building until notified it is safe to do so by a member of the Fire Service, Police Officer or your Group Organiser.**